

**LONDON BOROUGH OF ENFIELD  
FORWARD PLAN OF KEY DECISION LIST NO. 92  
FOR THE PERIOD 1 OCTOBER 2009 TO 31 JANUARY 2010**



Please note key decisions nos. **2952 – 2967**– those decisions that have been added since the publication of the last Forward Plan.

Decisions that are now to be made on an alternative date to that shown on the last Forward Plan are marked with an asterisk (\*).

If you have any queries on this Forward Plan please contact Stephen Addison on Tel. No. 020 8379 4097 or at e-mail address [Stephen.Addison@enfield.gov.uk](mailto:Stephen.Addison@enfield.gov.uk).

**Explanatory Notes**

A 'key decision' within the Constitution of the London Borough of Enfield is defined as a proposal:

1. which involves expenditure/savings of £250,000 or above – this includes proposals phased over more than one year and match/grant aided funding, with a total of £250,000 or above; or
2. which has a significant impact on the local community in one or more wards.

**The list will be updated regularly and published on a monthly basis. Copies of the Plan can be inspected at the Civic Centre and public libraries and are available on the Council's Website at [www.enfield.gov.uk](http://www.enfield.gov.uk)**

***Copies of agendas, minutes and reports are available on request in Braille, large print, audio tape or in other languages, please email [democracy@enfield.gov.uk](mailto:democracy@enfield.gov.uk) for further information.***

<b>Proposed Key Decision</b>	<b>Decision Maker</b>	<b>Date Decision expected to be taken</b>	<b>Part ½ and reason</b>	<b>Ward/s Affected</b>	<b>Consultation - Who / When</b>	<b>Contact Officer Details</b>	<b>Background Papers</b>
*KD 2202 Restructure of Community Housing Services – Homeless Persons, Housing Advice, Housing Assessments and Reception functions to create a homelessness prevention service.	Director of Health & Adult Social Care	Not before 1st Oct 2009	Part 1	All Wards		Assistant Director, Community Housing Services Tel: 020 8379 4465 sally.mcternan@enfield.gov.uk	Community Housing Services Service Centre Plan
*KD 2568 Award tender for the contract hire of approximately twenty 3.5t caged tippers and approximately three 7.5t fly tip vehicles as per the Council's vehicle replacement programme.	Director of Environment & Streetscene	Not before 1st Oct 2009	Part 2 para 3	All Wards		Acting Section Manager - Fleet Services Tel: 020 8379 2182 karen.newport@enfield.gov.uk	Contract File
*KD 2583 To agree those issues necessary following the ALMO go live on the 1st April 2008.	Cabinet Member for Housing & Community Safety	Not before 1st Oct 2009	Part 1	All Wards	Enfield Homes Shadow Board - Negotiations	Assistant Director - Corporate Governance Tel: 020 8379 4094 john.austin@enfield.gov.uk	None.

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
KD 2600 Approval to accept a tender in respect of one contract covering both internal and external works to properties in the Lincoln Road area to address non-decency.	Cabinet Member for Housing & Community Safety	Not before 1st Oct 2009	Part 1	Bush Hill Park; Southbury ;	Residents (tenants & leaseholders) – Meetings, open days. Consultation via correspondence, Information packs, surveys - Jan 08 to completion Community Housing Partnership - meetings and regularly updated - Oct 07 to completion Resident Associations - updated at meetings – Jan 08 to completion District Housing Office - consulted on the proposed works and updated at regular meetings on progress and programme. Aid in the consultation process – Jan 08 to completion	Project Manager, Housing Professional Services Tel: 020 8375 8273 kevin.connolly@enfield.gov.uk	Project Management Files

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<p>KD 2601 Approval to accept a tender in respect of one contract covering both internal and external works to properties in the Third Avenue area to address non-decency. Works to include Window Renewal, Roof refurbishment/renewal and other works externally and Kitchen &amp; Bathroom Modernisation and renewal of electrical and mechanical elements, where necessary, internally. <b>The scheme to be referred to as Third Avenue Area Decent Homes Scheme.</b></p>	<p>Cabinet Member for Housing &amp; Community Safety</p>	<p>Not before 1st Oct 2009</p>	<p>Part 1</p>	<p>Bush Hill Park; Haselbury ; Southbury ; ;</p>	<p>Residents (tenants &amp; leaseholders) – Meetings, open days. Consultation via correspondence, Information packs, surveys - Jan 08 to completion Community Housing Partnership - meetings and regularly updated - Oct 07 to completion Resident Associations - updated at meetings – Jan 08 to completion District Housing Office - consulted on the proposed works and updated at regular meetings on progress and programme. Aid in the consultation process – Jan 08 to completion</p>	<p>Project Manager, Housing Professional Services Tel: 020 8375 8273 kevin.connolly@enfield.gov.uk</p>	<p>Project Management Files</p>

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<p>KD 2602 Approval to accept a tender in respect of one contract covering both internal and external works to properties in the Turkey Street area to address non-decency. Works to include Window Renewal, Roof refurbishment/renewal and other works externally and Kitchen &amp; Bathroom Modernisation and renewal of electrical and mechanical elements, where necessary, internally. <b>The scheme to be referred to as Turkey Street Area Decent Homes Scheme.</b></p>	<p>Cabinet Member for Housing &amp; Community Safety</p>	<p>Not before 1st Oct 2009</p>	<p>Part 1</p>	<p>Chase; Turkey Street;</p>	<p>Residents (tenants &amp; leaseholders) – Meetings, open days. Consultation via correspondence, Information packs, surveys - Jan 08 to completion Community Housing Partnership - meetings and regularly updated - Oct 07 to completion Resident Associations - updated at meetings – Jan 08 to completion District Housing Office - consulted on the proposed works and updated at regular meetings on progress and programme. Aid in the consultation process – Jan 08 to completion</p>	<p>Project Manager, Housing Professional Services Tel: 020 8375 8273 kevin.connolly@enfield.gov.uk</p>	<p>Project Management Files</p>

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<p>*KD 2603 Approval to accept a tender in respect of one contract covering both internal and external works to properties in the Brick Lane/ Stoneleigh Ave area to address non-decency.</p> <p>Works to include Window Renewal, Roof refurbishment/renewal and other works externally and Kitchen &amp; Bathroom Modernisation and renewal of electrical and mechanical elements, where necessary, internally. <b>The scheme to be referred to as Brick Lane/ Stoneleigh Ave Leaseholders Area Decent Homes Scheme.</b></p>	Cabinet Member for Housing & Community Safety	Not before 1st Oct 2009	Part 1	Chase; Ponders End; Town; Southbury ; Turkey Street;	Residents (tenants & leaseholders) – Meetings, open days. Consultation via correspondence, Information packs, surveys - Jan 08 to completion Community Housing Partnership - meetings and regularly updated - Oct 07 to completion Resident Associations - updated at meetings – Jan 08 to completion District Housing Office - consulted on the proposed works and updated at regular meetings on progress and programme. Aid in the consultation process – Jan 08 to completion	Project Manager, Housing Professional Services Tel: 020 8375 8273 kevin.connolly@enfield.gov.uk	Project Management Files
*KD 2625 Approval to secure nursing beds for Older People within Enfield	Cabinet Member for Adult Social Services, Director of Health & Adult Social Care	Not before 1st Oct 2009	Part 2 para 3	Does Not Apply	LBE officers / staff & Current contractor – Meetings – 31/3/08 - Ongoing	Acting Procurement Manager Tel: 020 8379 3961 michael.sprosson@enfield.gov.uk	Operational Delegated Authority Report 23 August 2007

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*KD 2626 Approval to explore alternative contracting solutions for the provision of specialist residential and nursing care for Older People within Enfield.	Cabinet Member for Adult Social Services, Director of Health & Adult Social Care	Not before 1st Oct 2009	Part 2 para 3	Does Not Apply	LBE officers / staff, Service users, carers & families, Current contractor & Enfield PCT – Meetings - 31/3/08 to Ongoing	Acting Procurement Manager Tel: 020 8379 3961 michael.sprosson@enfield.gov.uk	Delegated Authority Report 17 August 2007  Delegated Authority Report 10 August 2006
*KD 2650 Cabinet will be asked to approve the disposal and letting of Council owned Sites	Director of Finance & Corporate Resources	Not before 1st Oct 2009	Part 1	All Wards		Assistant Director - Property Tel: 020 8379 4100 iain.macdonald@enfield.gov.uk	None.

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<p>*KD 2744 To agree to proceed with the setting up of a framework of training organisations who could be 'called off' by the Development and Training team during the time period (three plus one years)</p> <p>Development and Training, Health and Adult Social Care Department is setting up a framework of training organisations to deliver a high quality training programme for all staff in Health and Adult Social Care.</p> <p>The framework will ensure that: -</p> <ul style="list-style-type: none"> <li>• Training services meet the Council's procurement procedures</li> <li>• We can call on approved quality trainers to deliver the programme for the next three years plus one year</li> </ul> <p>A best value service for HASC staff will continue to be achieved</p>	<p>Cabinet Member for Adult Social Services, Director of Health &amp; Adult Social Care</p>	<p>Not before 1st Oct 2009</p>	<p>Part 1</p>	<p>All Wards</p>	<p>Care Managers &amp; Reps - Setting up a tender evaluation group that has representatives from all Care Groups across Health &amp; Adult Social Care and the Primary Care Trust - The tender evaluation group will evaluate the submitted Pre-Qualification Questionnaire (PQQ's) to shortlist organisations that will be invited to tender to be a training provider under the framework agreement</p> <p>This group will then evaluate the full tender responses, shortlist and recommend organisations that will be invited to provide training under the framework agreement - June 08 to Dec 08</p>	<p>Head of Strategy, Performance and Policy margaret.ryder@enfield.gov.uk</p>	<p>Waiver - interim arrangement used prior to set up of framework agreement</p> <p>Training plan 2008 / 9</p>



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*KD 2746 To award contracts to training organisations who could be 'called off' from a framework by the Development and Training team during the time period (three plus one years)	Cabinet Member for Adult Social Services, Director of Health & Adult Social Care	Not before 1st Oct 2009	Part 2 Para 3	All Wards	Care Managers & Reps - Setting up a tender evaluation group that has representatives from all Care Groups across Health & Adult Social Care and the Primary Care Trust - The tender evaluation group will evaluate the submitted Pre-Qualification Questionnaire (PQQ's) to shortlist organisations that will be invited to tender to be a training provider under the framework agreement This group will then evaluate the full tender responses, shortlist and recommend organisations that	Head of Strategy, Performance and Policy margaret.ryder@enfield.gov.uk	DAR - Stage One  Waiver - interim arrangement used prior to set up of framework agreement  Training plan 2008 / 9

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*KD 2767 Approval to the Fire Prevention Programme 2009/10	Cabinet Member for Education & Children's Services, Co - Director of Education, Children's Services & Leisure	Not before 1st Oct 2009	Part 1	Cockfosters; Enfield Lock; Highlands; Jubilee; Lower Edmonton ; Town; Turkey Street;		Service Manager Tel: 020 8379 3399 peter.dyster@enfield.gov.uk	Reports and Notices from London Fire and Emergency Planning Authority
KD 2768 Re-Tender of the Council's IT Contract. The existing contract with Serco expires on 31st March 2010. Award of the new contract (s) is planned for March 2010. Appointment of external legal support during the re-tender process	Director of Finance & Corporate Resources	Not before 1st Oct 2009	Part 1/2 Para 3	Does Not Apply	IT Contract Re-Tender Project Board ( Incorporating Key User Stakeholder Group) - Project Board Meetings – Nov 08 to April 10 Council Management Board (CMB), Best Value Committee & Members Panel - Consultation / Progress Updates – Dec 08 to April 10	ICT Service Delivery & Development Manager Tel: 020 8379 4917 dean.francis@enfield.gov.uk	None.

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*KD 2793 To accept a tender and award the contract for the refurbishment of 4 toilets in B block of the Civic Centre. To accept a tender and award the contract for 5 toilets in A block of the Civic Centre.	Director of Place Shaping & Enterprise	Not before 1st Oct 2009	Part 1	Town		Service Manager Tel: 020 8379 3020 chris.stockman@enfield.gov.uk	None.

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<p>*KD 2795 To agree the release of capital funding and award a contract on the basis of the best value tender for the refurbishment of Formont for people with Learning difficulties and high complex needs.</p>	<p>Cabinet Member for Adult Social Services, Director of Health &amp; Adult Social Care</p>	<p>Not before 1st Oct 2009</p>	<p>Part 1</p>	<p>All Wards</p>	<p>Neighbours - Information leaflet, Open event to view plans and raise any issues - Oct 08 to Dec 08  Staff - Away days, team meetings, team briefings - Jan 08 to Ongoing  Service users - Via service user representative on project group – Nov 08 to June 2010, Regular meetings with staff – Jan 08 to March 2011  Carers - Learning Difficulties Focus Group (meets six weekly), Learning Difficulties Partnership Board (meets quarterly), Carers and Parents of Enfield (CAPE), Parent / Carer coffee mornings (first Friday of the month) Newsletter – Jan 08 to Ongoing</p>	<p>Interim Head of Service, Learning Difficulties Tel: 020 8379 3309  niel.niehorster@enfield.gov.uk</p>	<p>DAR - Stage One</p> <p>Valuing People Now: From Progress to Transformation (Dec 2007)</p> <p>Valuing People: A New Strategy for Learning Disability for the 21st Century (March 2001)</p> <p>Community Services Modernisation Strategy (October 2004)</p>

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<p>*KD 2843 - a) To approve the tendering out of security contracted staffing of Civic buildings etc, in accordance with LBE contract procedures, conducted in partnership with LBE Procurement and Legal departments. Contract due to expire 30 June 2009.</p> <p>b) To approve the appointment of the successful tenderer for the contract which will be subject to a future report for a three plus two contract term. The contract will be in the format as approved by the Borough Solicitor and drawn up by Legal services</p>	Cabinet Member for Finance & Resources	Not before 1st Oct 2009	Part 1	All Wards		Acting Head of FM Tel: 020 8379 3032 stuart.simper@enfield.gov.uk	None.

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
*KD 2845 Approval to the pre tender estimate for the expansion of St John and St James CE Primary School	Cabinet Member for Education & Children's Services, Co - Director of Education, Children's Services & Leisure	Not before 1st Oct 2009	Part 1 & 2 Para 3	Upper Edmonton	Governors, staff, parents and pupils of St John and St James School and local residents & London Diocesan Board Meetings – June 2007	Education Building Development Officer Tel: 020 8379 3222 sue.watson@enfield.gov.uk	<p>Report to Primary Head teachers' Conf</p> <p>Additional Primary Pupil Places 2009/10 onwards : Implementation Plan and Funding Strategy"</p> <p>Enfield Schools Strategy for Change</p> <p>Additional Primary School Places 2008/09 onwards</p> <p>Budget 2008/09 and Medium Financial Plan</p> <p>Primary School Expansions</p> <p>Primary School Expansions – Short Term Planning</p> <p>Primary Capital Programme: Overall Strategy and Plan for Additional Pupil Places</p> <p>Primary Capital Programme: Strategy for Change</p> <p>Additional Primary Pupil Places 2009/10 onwards</p>

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*KD 2851 Approval to the transfer of land to Cuckoo Hall Primary School on change to Foundation Status.	Cabinet Member for Education & Children's Services, Co - Director of Education, Children's Services & Leisure	Not before 1st Oct 2009	Part 1	Jubilee	Governors and Staff of Cuckoo Hall Primary School – Meetings – Nov 2009	Service Manager Tel: 020 8379 3399 peter.dyster@enfield.gov.uk	None.
*KD 2867 Allocation of Performance Reward Grant (PRG) received to the area through the successful delivery of the Local Area Agreement (LAA) 2006-2009.	Leader	Not before 1st Oct 2009	Part 1	All Wards		Assistant Director Corporate Improvement Tel: 020 8379 3186 simon.tendeter@enfield.gov.uk	None.
*KD 2896 Authorisation of the Conservation Management Plan for Millfield House, part of Millfield Arts Centre.	Cabinet Member for Leisure, Culture, Olympics 2012 & Voluntary Sector	1 Oct 2009	Part 1	Upper Edmonton	Users of Millfield Arts Centre - Local service consultations with users to keep them informed our the development plans.	Cultural Services Manager Tel: 020 8379 3659 lorraine.cox@enfield.gov.uk	Cabinet report September 2008 on the development of Millfield Arts Centre – House and Theatre.

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*KD 2900 Allocation of funding to support the prevention of homelessness.	Cabinet Member for Housing & Community Safety, Director of Health & Adult Social Care	Not before 1st Oct 2009	Part 1	All Wards	CHS Management Team - Written comments invited - 01/04/09 to 01/07/09	Assistant Director, Community Housing Services Tel: 020 8379 4465 sally.mcternan@enfield.gov.uk	Homelessness Strategy 2008 - 20013  Housing Strategy 2005-2010



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<p>KD 2903 To waive contract standing orders to put in place a joint Supporting People and Social Care contract for the provision of Supported Housing, Housing Related Support and Social Care for 8 people with enduring Mental issues.</p>	<p>Cabinet Member for Adult Social Services, Director of Health &amp; Adult Social Care</p>	<p>Not before 1st Oct 2009</p>	<p>Part 1</p>	<p>All Wards</p>	<p>Community Mental Health Trust - Joint Development of the Service Provision full party to this - September 2007 to Ongoing Existing MH Service Users &amp; Community Housing Services - Consultation through CMHT / visits to development, discussions with existing SU and careers / family - September 2007 to April 2009 Local Residence - Consulted through a number of process including face to face visits – Maty 08 to Ongoing</p>	<p>pauline.kettless@enfield.gov.uk</p>	<p>Supporting People Commissioning Body Reports  Supporting People Commissioning Body Minutes  Supporting People Grant Conditions  Supporting People 5 Year Strategy</p>

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KD 2915 To authorise the purchase of Adults and Children's social care packages, which are in excess of £250,000 in value that have been approved in accordance with the Council's scheme of delegation	Director of Health & Adult Social Care	Not before 1st Oct 2009	Part 1	All Wards	Finance and Legal Services consultation on implications. Social Work Teams – report consultation [Ongoing]	Acting Procurement Manager Tel: 020 8379 3961 michael.sprosson@enfield.gov.uk	Assorted Operational Delegated Authority reports issued for approval as and when required
KD 2916 Allocation of Department of Health Grants (Adult Social Services) 2009/10 - Mental Health Grant, Carers Grant, Training Grant etc.	Cabinet Member for Adult Social Services	Not before 1st Oct 2009	Part 1	All Wards	N/A	Assistant Director, Strategy & Resources, Health & Social Care bindi.nagra@enfileld.gov.uk	Local Authority Social Services Letter LASSL(2006)1 : Adults' Personal Social Services: Specific Revenue and Capital Grant Allocations for 2007-08
KD 2917 To accept the tender and award the contract for the supply of electricity for the half hourly monthly accounts.	Director of Finance & Corporate Resources	Not before 1st Oct 2009	Part 1	All Wards	Letter to go out to schools concerned.	Service Manager Tel: 020 8379 3020 chris.stockman@enfield.gov.uk,	None.

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KD 2918 To write-off miscellaneous debts considered irrecoverable by the Council.	Deputy Leader & Cabinet Member for Sustainable Communities & Employment & Place Shaping	Not before 1st Oct 2009	Part 1	All Wards		Assistant Head of Finance Tel: 020 8379 4730 paul.reddaway@enfield.gov.uk	None.

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
<p>KD 2930 Agreements in relation to CCTV schemes. To approve (a) the drawing down of £463k total capital funding for 4 ward CCTV schemes approved within the capital programme: Winchmore Hill, Edmonton Green, Lower Edmonton &amp; Southbury for 2009-10; (b) the appointment of the successful CCTV consultant to tender out the CCTV works using the LBE OGC approved list process; (c) the appointment of LBE Highways to proceed with the civil engineering elements of the work while the remainder is tendered out; and (d) Datavilla to provide the radio transmission elements of LBE work as a specialist supplier under Catalist OGC procurement route.</p>	<p>Cabinet Member for Housing &amp; Community Safety</p>	<p>Not before 1st Oct 2009</p>	<p>Part 1</p>	<p>All Wards</p>	<p>The project is part two of a three year CCTV expansion programme that has already received full council approval for funding.</p>	<p>Enfield Public Safety Centre Manager Tel: 020 8379 8888  alan.je.gardner@enfield.gov.uk  Tel 020 8379 8888  alan.je.gardner@enfield.gov.uk</p>	<p>Delegated Authority report concerning release of capital programme funding and approval to proceed with the CCTV installation and tender process</p>

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<p>KD 2309 Award of contract for Minicab and Taxi Services.</p> <p>This will structure the use and acquisition of cabs throughout the Council. The principal (managing) client will be Transport Operations, which already manages the largest requirement for Special Educational Needs children.</p>	Cabinet	Not before 1st Oct 2009	Part 2 para 3	All Wards	Departmental client officers (SEN, SS, CEx). All Enfield (Staff Matters). Staff. Finance officers - Correspondence; contribution to specification; meetings; participation on evaluation panels – June 2007 – September 2007, and continuing.	Service Manager Tel: 020 8379 3365 lynn.brana@enfield.gov.uk	<p>Tender Specification</p> <p>PQQ documents and returns (November 2007)</p> <p>Tender Issue Documents</p> <p>Tender returns and evaluation papers (Dec 2007/January 2008)</p>
<p>KD 2730 Architectural Services – Proposed outsourcing</p>	Cabinet	Not before 1st Oct 2009	Part 2 Para 3	All Wards	Service Groups & users – Meetings - October 2007 to December 2007 Staff - Meetings and briefings – October 2007 to Ongoing	Assistant Director - Property Tel: 020 8379 4100 iain.macdonald@enfield.gov.uk	<p>IPF Report Review of Property Services December 2007</p> <p>IPF Report Architectural Services Options for the future May 2008</p> <p>IPF Architectural Services Options for the future May 2008</p>

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KD 2927 Forty Hall and Estates Restoration Project - the Business Plan and revised staffing.	Cabinet Member for Leisure, Culture, Olympics 2012 & Voluntary Sector	Not before 1st Oct 2009	Part 1	Chase		Leisure and Culture Manager simon.gardner@enfield.gov.uk Tel 020 8379 3783 simon.gardner@enfield.gov.uk	<p>Cabinet Report July 2008 - Forty Hall &amp; Estates Restoration Project</p> <p>Cabinet Report March 2008 - Forty Hall &amp; Estate, Approval of 2 bids to Heritage Lottery Fund</p> <p>Cabinet Report December 2007 - Approval of Conservation Management Plan for Forty Hall &amp; Estate</p> <p>Report to the Leader of the Council Nov 2007 - Appointment of specialist conservation consultants</p>

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<p>KD 2938 Software Licensing is a legal requirement of all organisations. The Key decision is for the contract award for supply of the Councils major software licenses.</p>	<p>Director of Finance &amp; Corporate Resources</p>	<p>Not before 1st Oct 2009</p>	<p>Part 1</p>	<p>All Wards</p>	<p>Serco - Consultation Meetings - July 2009 to August 2009 Office of Government Commerce - Review of relevant OGC web pages - July 2009 to August 2009</p>	<p>Infrastructure Delivery Manager Tel: 020 8379 3039 tim.kidd@enfield.gov.uk</p>	<p>None.</p>
<p>KD 2954 Approval to accept a tender in respect of one contracts covering extensions, alterations and general refurbishment of 2 properties. The scheme to be referred to as Edington Road</p> <p><b>New!</b></p>	<p>Cabinet Member for Housing &amp; Community Safety</p>	<p>Not before 1st Oct 2009</p>	<p>Part 1</p>	<p>Ponders End</p>	<p>Allocations, Social Services - Scheme has been consulted and approved by the stakeholder groups - May 2008 to completion of works and defects liability period Leaseholders - N/A - to completion of works and defects liability period Estate Officers - Advised of proposed works - May 2008 to completion of works and defects liability period</p>	<p>Housing Professional Services Tel: 020 8379 1511 elpida.andreou@enfield.gov.uk</p>	<p>Project Management Files Hadley Design Associates</p>

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<p>KD 2956 Development of Children's Centres in Enfield April 2008 – March 2011</p> <p><b>New!</b></p>	<p>Cabinet Member for Education &amp; Children's Services</p>	<p>Not before 1st Oct 2009</p>	<p>Part 1</p>	<p>All Wards</p>	<p>Legal, Finance &amp; Officers in ECSL - Portfolio Report (to be written) – Sept 09</p>	<p>Deputy Service Manager, Early Years, Childcare and Community Access Tel: 020 8379 1443 imani.nassor@enfield.gov.uk</p>	<p>Children's Centre-Developing Integrated Services for Young People and their Families" – Start up guidance from Sure Start – February 2003</p> <p>Sure Start Children's Centres Practice Guidance</p> <p>Phase 3 Planning and Delivery – November 2007</p> <p>A Strategy for the Development of Children's Centres in Enfield (Revised April 2009)</p>
<p>*KD 2906 Approval to the proposed programme for improvements to school kitchens &amp; dining facilities.</p>	<p>Co - Director of Education, Children's Services &amp; Leisure, Cabinet Member for Education &amp; Children's Services</p>	<p>Not before 1st Oct 2009</p>	<p>Part 1</p>	<p>All Wards</p>	<p>Diocesan Authorities for Schools – Meetings of Voluntary Aided Schools Group - 2008 Chair of Schools Forum – Email - December 2008 to February 2009</p>	<p>Service Manager Tel: 020 8379 3399 peter.dyster@enfield.gov.uk</p>	<p>LA Capital bid to Dept for Children Schools &amp; Families Feb 2009</p> <p>Letter from Dept for Children Schools &amp; Families 2 June 2009</p>



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KD 2936 Details of schemes in the approved Local Authority funded Enabling Programme.	Cabinet Member for Leisure, Culture, Olympics 2012 & Voluntary Sector	Not before 1st Oct 2009	Part 1	All Wards	Registered Social Landlords - Homes & Communities Agency Bidding round - April 08 to April 11	Enabling Officer Tel: 020 8379 4260 sarah.carter@enfield.gov.uk	Enabling Programme Files
KD 2940 Approval to the tender for the site landscaping at Florence Hayes Recreation Ground	Cabinet Member for Education & Children's Services, Co - Director of Education, Children's Services & Leisure	Not before 1st Oct 2009	Part 1 & 2 Para 3	Upper Edmonton	Play Centre Service - Project Development – 2007 to 2008 Planning Consultation - Letters to 352 residents - Aug 08 to Sept 08 Big Lottery Fund - Approval to tender documentation - On going Department for Children, Schools & Families - Submission of project for Pathfinder funding contribution to On going.	Education Building & Development Officer Tel: 020 8379 3136 john.west@enfield.gov.uk	Big Lottery Fund Grant Offer

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
<p>KD 2960 To implement an environmental improvement scheme in the Warwick Road area. Measures to include speed tables and a Zebra crossing</p> <p><b>New!</b></p>	<p>Cabinet Member for Environment and Street Scene</p>	<p>Not before 1st Oct 2009</p>	<p>Part 1</p>	<p>All Wards</p>	<p>Local residents, businesses and Ward Councilors - Leaflet and plan delivered door to door to 3000 premises – 21/1/08 to 9/2/08</p>	<p>Section Manager Tel: 020 8379 4278 david.cowan@enfield.gov.uk</p>	<p>A406 Area Environmental Improvements - Warwick Road Area Report</p>

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
<p>KD 2964 Approval to providing primary places from September 2010 on the Oasis Academy Hadley, Bell Lane site prior to the new all age academy opening in Ponders End in September 2012.</p> <p><b>New!</b></p>	<p>Cabinet Member for Education &amp; Children's Services, Co - Director of Education, Children's Services &amp; Leisure</p>	<p>Not before 1st Oct 2009</p>	<p>Part 1</p>	<p>Enfield Highway</p>	<p>Principal of Oasis Academy Hadley – Meetings – June 09 to Ongoing</p>	<p>Education Building Development Officer Tel: 020 8379 4515 amanda.doherty@enfield.gov.uk</p>	<p>Enfield Schools Strategy for Change</p> <p>additional Primary School Places 2008/09 onwards” 6th February 2008</p> <p>Budget 2008/09 and Medium Financial Plan</p> <p>Primary School Expansions</p> <p>Primary Capital Programme: Overall Strategy and Plan for Additional Pupil Places</p> <p>Primary Capital Programme Strategy for Change</p> <p>Additional Primary Pupil Places 2009/10 onwards:Implementation Plan and Funding Strategy</p> <p>Primary Pupil Places – Proposed 10 Year Strategy</p>

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
<p>KD 2966 to award settlement for the contractor's claim and contain spend within the approved budget on a contract for the renewal of defective concrete balconies to Brittany, Burgundy, Normandy and Picardy Houses on the Four Hills Estate.</p> <p>That approval is given to award settlement of Contractor's claim in an amount up to the estimated under-spend of £347,362</p> <p><b>New!</b></p>	<p>Cabinet Member for Housing &amp; Community Safety</p>	<p>Not before 1st Oct 2009</p>	<p>Part 1</p>	<p>Chase</p>		<p>Assistant Director - Housing Strategic Services darren.welsh@enfield.gov.uk</p>	<p>Contractor's Payment Application No. 39</p> <p>Quantity Surveyor's Valuation No. 39</p> <p>Contractor's Without Prejudice Settlement Offer of 26 June 2009</p> <p>LB Enfield's proposal for Mediation letter of 20 August 2009</p>
<p>KD 2967 The appointment of Legion Group to provide a security service for Highmead in accordance with the Council's terms and conditions.</p> <p><b>New!</b></p>	<p>Director of Place Shaping &amp; Enterprise</p>	<p>Not before 1st Oct 2009</p>	<p>Part 1</p>	<p>All Wards</p>		<p>Tel: 020 8379 6129 peter.george@enfield.gov.uk</p>	<p>None.</p>

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
<p>KD 2912 To amend the Council's Parking &amp; Enforcement Plan</p> <p>to update its approach to a range of parking matters related to the provision of footway crossovers; controlled parking zones; parking of commercial vehicles; on-street parking; and parking priorities in town centers and business districts.</p>	Cabinet	7 Oct 2009	Part 1	All Wards	<p>Ward Councillors, Residents Associations, EBRA, Neighbouring Boroughs, Transport for London and the Emergency Services - The PEP review was published on the Council's Website, deposited in libraries and an executive summary was also sent to a wide range of stakeholders - 03.10.08 to 30.01.09</p>	<p>Assistant Head of Finance Tel: 020 8379 4756 david.taylor@enfield.gov.uk</p>	<p>Report by Faber Maunsell reviewing Parking and Enforcement Plan, July 2008</p> <p>Parking and Enforcement Plan, July 2006</p>

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<p>*KD 2751 To approve the publication of the Pre Submission Report of the Core Strategy of the Local Development Framework and submission of the Report to the Secretary of State.</p> <p>This is in order for representations to be made relating to issues of soundness of the document as required by Regulation 27 of the Town and Country Planning (Local Development) (England) (Amendment) Regulations 2008 prior to submission of the Report to the Secretary of State for independent examination.</p>	<p>Local Development Cabinet Sub-Committee</p> <p>Cabinet Council</p>	<p>28 Sep 2009</p> <p>4 Nov 2009</p> <p>11 Nov 2009</p>	Part 1	All Wards	As set out in the Statement of Community Involvement - Preparation of the Core Strategy will involve public consultation as set out in the Council's Statement of Community Involvement for the LDF, adopted June 2006, and as amended by the Government's recent reforms to the process of preparing LDFs set out in the Town and Country Planning (Local Development) (England) (Amendment) Regulations 2008 - January 2009 to March 2009	<p>Team Leader - Planning Policy Tel: 020 8379 3881 joanne.woodward@enfield.gov.uk</p>	<p>London Borough of Enfield Local Development Scheme (2007)</p> <p>London Borough of Enfield Statement of Community Involvement (2006)</p> <p>London Borough of Enfield Preferred Options Report for LDF Core Strategy (2008)</p>
KD 2941 Note and agree recommendations of Place Shaping Programme Team	Cabinet	7 Oct 2009	Part 1	All Wards		<p>Community Housing and Adult Social Services Tel: 020 8379 1503 sharon.strutt@enfield.gov.uk</p>	None.

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<p>KD 2953 To amend the Treasury management investment strategy to include additional financial institutions</p> <p><b>New!</b></p>	<p>Cabinet Council</p>	<p>7 Oct 2009 11 Nov 2009</p>	Part 1	Bowes		<p>Assistant Head of Finance Tel: 020 8379 4730 paul.reddaway@enfield.gov.uk</p>	None.
<p>KD 2957 To provide an additional £600,000 towards the restoration of the QEII stadium to provide changing facilities to a modern standard that meet football association standards.</p> <p>This sum would also be used as match funding for an application to the Football Foundation with the prospect of receiving an award of £500,000 from the Football Foundation.</p> <p><b>New!</b></p>	Cabinet	7 Oct 2009	Part 1	Southbury	<p>Enfield Athletics Partnership, Enfield Town Football Club, Enfield Ignatians Rugby Club, Enfield 1893 Football Club, Enfield 1893 Football Club - Ongoing Meetings – March 2007 QEII Project Board &amp; QEII Design Team - Monthly meetings since March 2009 - English Heritage - Part of the QEII Conservation and Heritage Group. Monthly meetings since February 2009 – March 09 to August 09</p>	<p>Leisure Facilities Development Manager Tel: 020 8379 6125 tim.harrison@enfield.gov.uk</p>	Cabinet Report of 8 October 2008 re options for the restoration of the QEII stadium

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*KD 2204 Review of the Council's existing housing allocations policy	Director of Health & Adult Social Care	Not before 2nd Nov 2009	Part 1	All Wards	Members – Housing Scrutiny Panel and workshop events Health & Adult Social Care Clients – Partnership Boards FECA – Landlord Services Consultation mechanisms	Assistant Director, Community Housing Services Tel: 020 8379 4465 sally.mcternan@enfield.gov.uk	Community Housing Services Service Centre Plan  Housing Scrutiny Panel Minutes
*KD 2797 Consideration of phase 4 of the Compulsory Purchase Order programme in respect of empty properties and the making of further CPOs	Cabinet	4 Nov 2009	Part 1	All Wards		Head of Private Sector Housing Standards Tel: 020 8379 3723 david.legg@enfield.gov.uk	None.



Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
KD 2881 Approval to the Outline Business Case for the new Oasis Academy Hadley on the Ponders End site.	Cabinet	4 Nov 2009	Part 1	Enfield Highway; Ponders End;	<p>Enfield Advertisers, Councils website and at the school - School closure Statutory signage and consultation period - 22/12/08 to 2/2/09</p> <p>Local Primary &amp; Secondary Headteachers, Albany School Governors, Existing Albany School Parents/Prospective Year 7 Parents, SACRE &amp; Faith Groups, Voluntary Groups, Albany Student Council, LSC/FE Colleges, Unions, Current Albany School Staff (including School union reps), Council Members &amp; MPs, Local Residents, Community Groups, Enfield Residents outside Ponders End - Consultation Meetings – 10/10/08</p> <p>As above - Academy Consultation - 10/10/08 to 12/12/08</p> <p>Local child care providers - Consultation questionnaire on the need for nursery places at the new academy - 02/04/2009 to 8/5/09</p>	<p>Assistant Director Resources Tel: 020 8379 4928 jennifer.hill@enfield.gov.uk</p>	<p>KD 2597 &amp; KD 2792</p> <p>School Organisation Proposals: Formal closure of Albany School</p>

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KD 2919 To approve the use of the leaseholder rehousing policies as detailed in the report.	Cabinet	4 Nov 2009	Part 1	All Wards		Tel: 020 8379 6129 peter.george@enfield.gov.uk	None.
KD 2921 August 2009 Revenue Monitoring Report. Approval of the revenue monitoring position at the end of August 2009 and actions needed in order to remain within the approved budget.	Cabinet	Not before 4th Nov 2009	Part 1	All Wards		Head of Finance - Resources/SSU Tel: 020 8379 4630 graham.dixon@enfield.gov.uk	Monthly monitoring returns from service groups and supporting working papers.
KD 2922 Progress report on Budget Preparation for 2009/10 and review of Medium Term Financial Plan.	Cabinet	4 Nov 2009	Part 1	All Wards		Asst Head of Finance - Revenue Strategy Tel: 020 8379 4747 richard.tyler@enfield.gov.uk	Latest Medium term Financial Plan 2009/14

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KD 2931 Approval to accept the preferred tender for the refurbishment of the track at the Queen Elizabeth II stadium.	Cabinet	4 Nov 2009	Part 1	Southbury		Leisure Facilities Development Manager Tel: 020 8379 6125 tim.harrison@enfield.gov.uk Tel 020 8379 6125 tim.harrison@enfield.gov.uk	KD 2713 The restoration of QEII Stadium Cabinet paper Oct 08
KD 2943 To approve the funding requirements for the independent examinations of the development plan documents within the Council's Local Development Framework. LDF documents expected to be submitted for independent examination in 2010 and 2011 are the Core Strategy, Area Action Plans for the North Circular Area, North East Enfield, Central Leaside and Enfield Town and Development Management Document.	Cabinet	4 Nov 2009	Part 1	All Wards		Team Leader - Planning Policy Tel: 020 8379 3881 joanne.woodward@enfield.gov.uk	Enfield's Local Development Scheme 2007

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KD 2944 To approve the demolition of Highmead tower.	Cabinet	4 Nov 2009	Part 1	Upper Edmonton	Highmead retailers - Face-to-face meetings and fact sheets - 01/09/09 to 11/12/09	Tel: 020 8379 6129 peter.george@enfield.gov.uk	None.
KD 2952 Ladderswood Estate Place Shaping Development Preferred Strategy  <b>New!</b>	Cabinet	4 Nov 2009	Part 1	Southgate Green	Ladderswood Resident Design Panel - Meetings / Circulars – 21/7/09 to Ongoing New Southgate Industrial Estate Businesses – Meetings – 1/9/09 to Ongoing Ladderswood Residents - Meetings / Circulars / Funday - 21/07/2009 to Ongoing	Project Manager Tel: 020 8379 4506 andrew.sissons@enfield.gov.uk	None.

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KD 2955 Primary Pupil Places - Proposed 10 Year Strategy and Funding Implications  <b>New!</b>	Cabinet	4 Nov 2009	Part 1	All Wards	Schools, members, ECLS and Council forums, external stakeholders - Consultation document "Enfield Schools Strategy for Change" – Jan 08 to March 08 Individual school, Schools Forum, Primary Headteachers Conference, Children's Area Partnerships, Voluntary Aided authorities - Reports, workshops and meetings - Ongoing	Senior Manager, Asset Mgt & Devt Tel: 020 8379 3442 chris.graham@enfield.gov.uk	Cabinet 6th Feb 08: Additional Primary School Places 2008/09  Cabinet 22nd May 08: Primary Capital Programme  Enfield Primary Schools for the Future - Strategy for Change  Portfolio decision October 08: Additional Primary Pupil Places 2009/10 onwards  Cabinet 4th March 09: Additional Primary Pupil Places 2009/10 Onwards: Implementation Plan and Funding Strategy  Children's Scrutiny Panel 9th July 09: Supply and Demand for Primary School Places: Update

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<p>KD 2958 Authority to conduct consultation on the Draft Museum Strategy.</p> <p><b>New!</b></p>	Cabinet	4 Nov 2009	Part 1	All Wards		Head of Libraries and Museums julie.gibson@enfield.gov.uk	None.
<p>KD 2963 The Councils current advertising agency contract is with Penna Barkers Plc (formerly Barkers Group Ltd.), the selected agency of the London Contracts and Supplies Group (LCSG). The contract was initially due to expire on March 31st 2009. Th</p> <p>In November 2008 the decision was taken to extend until March 31<sup>st</sup> 2010, this decision was agreed by cabinet.</p> <p>The proposed key decision is to take up the second and final option to extend which will take the contract expiry date to March 31<sup>st</sup> 2011. This decision is the preferred option with LCSG members.</p> <p><b>New!</b></p>	Cabinet	4 Nov 2009	Part 1	All Wards	Procurement, Finance & Legal - Cabinet report sent for comments – Aug 09 to Sep 09 London Contracts and Supplies Group - Partnership meetings and supplier review meetings - On-going	Recruitment Centre Team Leader Tel: 020 8379 3998 andrea.walkerline@enfield.gov.uk	<p>Cabinet report 21st June 2007. Approval given for the Council to award its advertising contract to Barkers Group Ltd., the selected agency of the London Contracts and Supplies Group.</p> <p>Cabinet report 5th November 2008 and minutes from Cabinet meeting agreeing to extend the contract with Barkers Group Ltd until 31st March 2010.</p>

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*KD 2757 Conservation Area Review Phase III To consider representations received on Phase III of the review and approve Character Appraisals and management proposals arising.	Cabinet	25 Nov 2009	Part 1	Ponders End; Southgate Green; Edmonton Green; Upper Edmonton ; Haselbury ; Enfield Lock; Chase; Town; Southgate ;	Conservation Advisory Committee - Draft documents submitted to Members and member organisation for comment – 17/12/08 to 7/1/09 2008 Planning Committee - Draft documents submitted to Members of the Committee for comment - 17/12/08 to 7/1/09	Team Leader - Conservation Tel: 020 8379 3865 mike.brown@enfield.gov.uk	Conservation Area Management Proposals, approved 17 January 2007  Report of The Paul Drury Partnership on proposed revised boundaries for 10 of the existing conservation areas  Draft revised Character Appraisals and Management Proposals for each of the above
KD 2923 September 2009 Revenue Monitoring Report. Approval of the revenue monitoring position at the end of September 2009 and actions needed in order to remain within the approved budget.	Cabinet	25 Nov 2009	Part 1	All Wards		Head of Finance - Resources/SSU Tel: 020 8379 4630 graham.dixon@enfield.gov.uk	Monthly monitoring returns from service groups and supporting working papers.

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KD 2928 To approve the publication of the draft Parks and Open Spaces Strategy for the purposes of public consultation. The Enfield Parks and Open Spaces Strategy sets out a shared vision for the network of open spaces across the borough and aims to ensure they deliver their potential for cross-cutting benefits.	Cabinet	25 Nov 2009	Part 1	All Wards	P&OSS Working Group – made up of public and volunteers to help steer the strategy towards a community-focused strategy (August 2009 to Spring 2010).	Tel 020 8379 3870 lovelace.adubofour-poku@enfield.gov.uk	Draft Parks & Open Spaces Strategy (Nov 2009)
KD 2947 Capital Monitoring & Prudential Indicator Report second quarter. Approval of the capital monitoring position at the end of September 2009 and actions needed in order to remain within the approved budget.	Cabinet	25 Nov 2009	Part 1	All Wards		Head of Finance - Resources/SSU Tel: 020 8379 4630 graham.dixon@enfield.gov.uk	Monitoring returns from service groups and supporting working papers.



Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
<p>KD 2962 That Cabinet agrees to the procurement strategy for and delivery of the Council's Decent Homes' Capital Programme which totals approximately £207M over the period of 2010 – 2014</p> <p><b>New!</b></p>	Cabinet	25 Nov 2009	Part 1	All Wards	Tenants and Leaseholders - Regular meetings and other appropriate forums	Assistant Director - Housing Strategic Services darren.welsh@enfield.gov.uk	Revised Capital Programme 2009/2010 submitted to the September 16th Cabinet Meeting
<p>KD 2926 Approval to accept the preferred tender for the refurbishment of the external fabric of the building at the Queen Elizabeth II stadium.</p>	Cabinet	16 Dec 2009	Part 1	Southbury		Leisure Facilities Development Manager Tel: 020 8379 6125 tim.harrison@enfield.gov.uk 020 8379 6125 tim.harrison@enfield.gov.uk	KD 2713 The restoration of QEII Stadium Cabinet report Oct 08

<b>Proposed Key Decision</b>	<b>Decision Maker</b>	<b>Date Decision expected to be taken</b>	<b>Part ½ and reason</b>	<b>Ward/s Affected</b>	<b>Consultation - Who / When</b>	<b>Contact Officer Details</b>	<b>Background Papers</b>
KD 2942 October 2009 Revenue Monitoring report Approval of the revenue Monitoring position at the end of October 2009 and actions needed in order to remain within the approved budget	Cabinet	16 Dec 2009	Part 1	Bowes		Head of Finance - Resources/SSU Tel: 020 8379 4630 graham.dixon@enfield.gov.uk	None.
KD 2965 To set the Council Tax base for 2010/11  <b>New!</b>	Audit Committee	7 Jan 2010	Part 1	All Wards		Head of Collection Services Tel: 020 8379 4778 geoff.waterton@enfield.gov.uk	None.
KD 2840 Replacement of the Revenues and Benefits computer system and related software (which collects Business Rates and Council Tax, and manages Housing and Council Tax benefit).	Cabinet	20 Jan 2010	Part 1 & 2 Para 3	All Wards		Assistant Director - Revenues and Benefits stuart.dennison@enfield.gov.uk	None.

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<p>KD 2959 November 2009 Revenue Monitoring Report. Approval of the revenue monitoring position at the end of November 2009 and actions needed in order to remain within the approved budget.</p> <p><b>New!</b></p>	Cabinet	20 Jan 2010	Part 1	All Wards		<p>Head of Finance - Resources/SSU Tel: 020 8379 4630            graham.dixon@enfield.gov.uk</p>	<p>Monthly monitoring returns from service groups and supporting working papers</p>
<p>KD 2961 To approve for boroughwide Arts &amp; Creativity Strategy and action plan – ‘Creative Enfield’, and following public consultation.</p> <p><b>New!</b></p>	Cabinet	20 Jan 2010	Part 1	All Wards	<p>Leisure and Cultural Partnership Group – TAG of ESP - Meetings 2008 to 21009            Public consultation period - Website and extensive mailings to stakeholders and databases-August 09 to Nov 09            Funders – Arts Council of England, UK Film Council, Visit London - Mailings and meetings - August 09 to Nov 09</p>	<p>Cultural Services Manager Tel: 020 8379 3659            lorraine.cox@enfield.gov.uk</p>	<p>Feedback from consultations held on file</p>